

**CITY OF NORTHWEST
REGULAR COUNCIL MEETING
TUESDAY, JUNE 22, 2021
7:00 PM**

ASSEMBLY

The Northwest City Council held their regular meeting on Tuesday, June 22, 2021, at 7:00 PM, at Northwest City Hall, 4889 Vernon Road.

Present were: Councilmen: Charles Carroll, Michael Troy, Aaron Perkins, Haywood Miller and Councilwoman Sheila Grady

Absent was: James Knox, Mayor

Also present was: Donna Strickland, City Clerk

CALL TO ORDER & INVOCATION

Mayor Pro-tem Charles Carroll called the meeting to order at 7:00 PM.

Councilman Haywood Miller gave the invocation.

CONSENT AGENDA

Councilman Haywood Miller **MOVED, SECONDED** by Councilman Michael Troy to approve the Consent Agenda as presented. The **MOTION CARRIED UNANIMOUSLY.**

DISCUSSION & ACTION ITEMS

A. Project Updates

- Concession
 - Roof
 - Ceiling

Donna Strickland, City Clerk stated that she has been working with Councilman Aaron Perkins to get a contractor to fix the roof and ceiling at the concession stand. If there is no rain this weekend, we are hopeful that the roof and ceiling will be repaired.

Councilman Aaron Perkins **MOVED, SECONDED** by Councilman Charles Carroll to get pricing on what it would cost to do the roof repair with shingles and a price on what it would cost to do the roof repair with metal roofing. The **MOTION CARRIED UNANIMOUSLY**

- Shelter
 - Excavator
 - Lawnmower

Donna Strickland, City Clerk stated that in the packets there are a few samples of different shelters. Once Council has identified the shelter, they want we can narrow down the price. The shelter is to place the mini-excavator, lawnmower, and other equipment/vehicles out of the weather.

- Park Shelter
 - Roof
 - Park Shelter Grills
 - Park Fire Extinguishers

Donna Strickland, City Clerk stated that the shingles on the park shelter need to be replaced and we are hopeful that the same company that does the concession stand will do the park shelter. Mrs. Strickland stated that the grills at the park have been pulled up and will be placed next to the Park Shelter. There will be rocks at the base of the grills to help with grease and prevent a fire.

Mrs. Strickland stated that the Fire Marshall instructed us to put fire extinguishers at the shelter and to put one in the concession stand. This has been completed.

B. Planning

- Update
- Public Hearing – July 27, 2021 (Text Amendments)

City Clerk, Donna Strickland stated that on June 8, 2021, the City of Northwest Planning Board approved text amendments for Model Home, Neighborhood Sales Home and Real Estate Sales Center as well as NC General Statutes Chapter 160D. Mrs. Strickland stated that Council will need to adopt the same. She also stated that staff is asking Council to set a public hearing for July 27, 2021, to adopt the text amendments.

Councilwoman Sheila Grady **MOVED, SECONDED** by Councilman Aaron Perkins to set a public hearing for July 27, 2021, at 7:00 PM to adopt the text amendments for Model Home, Neighborhood Sales Home and Real Estate Sales Center as well as NC General Statutes Chapter 160D. The **MOTION CARRIED UNANIMOUSLY**.

C. NC Navigator Update

City Clerk, Donna Strickland stated that she contacted Barbara Burell and set two tentative dates for individuals to come to City Hall and receive assistance with marketplace health care plans. The two dates are July 6th from 9 AM to 1:00PM and July 8th from 4:00 PM to 6:00 PM.

D. Paving Parking Lot Update

City Clerk, Donna Strickland stated that Brandon Hackney with Brunswick County Planning Department stated that the City of Northwest does not need a stormwater permit to pave the parking lot. Mr. Hackney did state that the City will be required to stripe the parking spots.

E. NC Resiliency Grant Update

City Clerk, Donna Strickland stated that the NC Resiliency Grant was allocated that \$200,000 would be fore salary and benefits and the remaining \$300,000 would be fore roads. The \$200,000 for salary and benefits has been transferred into the general fund. Mrs. Strickland also stated that the City has three(3) years before they must have the funds spent.

F. Handicap Ramp

City Clerk, Donna Strickland stated that the handicap ramp is not safe in the condition it is in.

It was the **CONSENSUS** of Council to get pricing on repairing the handicap ramp with treated lumber and pricing on doing the repair with vinyl material.

G. Back Porch

- Deck or Porch?

City Clerk, Donna Strickland stated that since we are redoing the handicap would Council wants us to look at making the back deck a porch. Mrs. Strickland stated that by adding a roof to the porch would allow those that need the ramp to get under a shelter especially when it rains.

H. City of Northwest Districting

Santana Miller, City Attorney advised before anything else is done, this matter needs to be tabled allowing time for research to determine how the City can move forward.

I. Clean Up

- Yard Debris
- Conex Boxes

City Clerk, Donna Strickland stated that staff has started the cleanup of City Hall Campus. She also stated that staff will begin cleaning out the Conex Boxes in the back yard.

J. Surplus?

- Dog Pen
- Metal Boxes Inside Dog Pen
- Recycle Trailer

Councilman Aaron Perkins **MOVED, SECONDED** by Councilman Haywood Mille to remove the delapidated dog pen in the side yard at City Hall and take the metal boxes inside the dog pen to the recycle center and list the recycle trailer for sale as surplus with closed bids to be opened July 1, 2021, with the bids starting at a minimum of \$500. The **MOTION CARRIED UNANIMOUSLY**

4. LIAISON REPORTS

- | | |
|---|---------------------------|
| • Administration
Nothing additional | Councilman Miller |
| • Annexation, Information Technology & Marketing
None | Councilman Perkins |
| • Park
None | Mayor Knox |

- **Police**
None

Councilman Carroll

- **Finance & Emergency Preparedness**

Councilwoman Grady

Councilwoman Sheila Grady request Council to approve a committee to prepare emergency preparedness bags and pass out to the Community. She also stated that the committee members are herself, City Clerk, Gwen Spicer, Faye Burckhalter and Jackie Hill.

It was the **CONSENSUS** of Council to approve the emergency preparedness committee as presented.

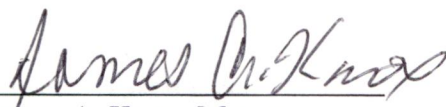
PUBLIC COMMENT

Councilwoman Sheila Grady stated that she had contacted Piedmont Natural Gas in reference to new connections. She stated that she was told that new connections can be made but it could be costly, depending on how many people wanted to connect.

Darnel Brooks asked Council to consider rearranging the playground area and utilize the wooded area next to the concession stand.

ADJOURNMENT

Councilwoman Sheila Grady **MOVED, SECONDED** by Councilman Michael Troy to adjourn the meeting at 8:30 PM. The **MOTION CARRIED UNANIMOUSLY**.



 James A. Knox, Mayor



 Donna Strickland, City Clerk/Finance Officer