

**CITY OF NORTHWEST
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 26, 2021
7:00 PM**

ASSEMBLY

The Northwest City Council held their regular meeting on Tuesday, January 26, 2021 at 7:00 PM, at Northwest City Hall, 4889 Vernon Road.

Present were: James Knox, Mayor; Councilmen: Charles Carroll, Haywood Miller, Michael Troy, Aaron Perkins, and Councilwoman Sheila Grady

Also present was: Donna Strickland, City Clerk and Chief Copelen Taylor

CALL TO ORDER & INVOCATION

Mayor Knox called the meeting to order at 7:00 PM

Councilman Haywood Miller gave the invocation.

CONSENT AGENDA

Councilman Charles Carroll **MOVED, SECONDED** by Councilwoman Sheila Grady to approve the Consent Agenda as presented. The **MOTION CARRIED UNANIMOUSLY.**

DISCUSSION & ACTION ITEMS

A. SET A DATE AND TIME FOR AUDITOR REVIEW

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to give the auditor two dates, February 10th or 11th at 10:00 AM to review with Council the audit that has been submitted to LGC. The **MOTION CARRIED UNANIMOUSLY.**

B. HIRING PROCESS

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to make it mandatory that all hiring is done by Council and that 30 minutes prior to the auditor review meeting Council shall meet to develop a hiring process. The **MOTION CARRIED UNANIMOUSLY.**

C. NC RESILIENCY GRANT UPDATE

Donna Strickland, City Clerk, stated that she has been in contact with NC Resiliency Grant Director Jeff Klingler for an update on our amended application. Mrs. Strickland was assured that as soon as possible our amended application will be reviewed, and we will receive a notice of the amount that we will be awarded.

D. SET DATE AND TIME FOR COUNCIL'S GOAL SETTING MEETING

Councilwoman Sheila Grady **MOVED, SECONDED** by Councilman Haywood Miller to set Council's Goal Setting Meeting for February 23, 2021 at 6:30 PM. The **MOTION CARRIED UNANIMOUSLY.**

E. FEMA WEBINARS

Donna Strickland, City Clerk, stated that FEMA has sent out information to provide Councils and top-level Staff members information on Public Assistance Grants. Mrs. Strickland stated that the information will be available on the grant portal and on You Tube Channels.

F. DISCUSSION ON CITY OF NORTHWEST CITY CITATIONS

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Michael Troy to bring this item back to Council to discuss once the City Attorney Santana Miller, has had time to research and write an ordinance for Council’s review and possible adoption. The **MOTION CARRIED UNANIMOUSLY.**

G. COVID-19 VACCINATIONS

Mayor Knox read an email from the Mayor of Sandy Creek concerning a press release from Brunswick County discussing the COVID-19 vaccinations.

All,

I am forwarding a press release from the County. It addresses changes that have been made to the sign up process on My Chart easier to navigate.

If you click on the link NovantHealth.org/BrunswickVaccine, there is access to an easier way to arrange a vaccination. If this online form is all that a person completes, they will complete paperwork at the vaccination location to provide the clinic necessary information for their vaccination, including date of birth to confirm eligibility.

If they click on the second link, they can still [sign up for a MyChart account](#) (if they have not already). The advantage of creating a MyChart account is that it will likely eliminate the need to complete paperwork at the vaccination site.

Links to all this information and more are at <https://www.brunswickcountync.gov/vaccines/>

Mayor Knox asked Councilwoman Grady and Donna Strickland, City Clerk to work together on getting the information to our Citizens.

Mayor Knox also stated that there may be some transportation funds to get people back and forth from the vaccination site. Mayor Knox stated that he will send Councilwoman Grady and Donna Strickland, City Clerk the information so they can follow up and get the information out to the Citizens.

4. LIAISON REPORTS

- **Administration**

Councilman Miller

Nothing additional to report

- **Annexation, Information Technology & Marketing**

Councilman Perkins

Councilman Perkins stated that as soon as he can contact the developers of the new gas station and food store, he will discuss with them the possibility of the City putting a sign on their property.

- **Park**

Mayor Knox

Nothing additional to report

- **Police**

Councilman Carroll

Chief Taylor updated Council on the installation of the two new ADT cameras. Donna Strickland, City Clerk stated that once the upfront cost is paid the City will pay around 70 to 80 dollars less per month.

After discussion,

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to approve the necessary cost to move forward with the installation of the ADT cameras. The **MOTION CARRIED UNANIMOUSLY.**

- **Finance & Emergency Preparedness**

Councilwoman Grady

Nothing additional to report

PPE SUPPLIES

Mayor Knox stated that there are additional PPE supplies that are available for Churches. Mayor Knox stated it is very important for the community to receive supplies which will aid in protecting them from the Covid-19 Virus.

BRUNSWICK COUNTY PLANNING DEPARTMENT

Donna Strickland, City Clerk, stated that she had received some documentation from Brunswick County Planning to keep Council updated with what has been done so far in the City of Northwest. Mrs. Strickland stated that within the project Schedule memo, Council will find a breakdown of the total fees that has been collected and will be forwarded to the City.

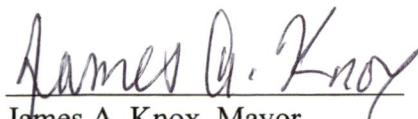
Donna Strickland, City Clerk, stated that Brunswick County Planning Department has received an application for a new development off 74/76 Highway. Mrs. Strickland stated that the project name is Isabella Park, the project acreage is 40.76 acres and there are 169 lots. Mrs. Strickland stated that this application must go to the Planning Board and Council will have the final vote on the project. Councilman Aaron Perkins stated that there must be specific reasons for the project to be denied.

PUBLIC COMMENT

None

ADJOURNMENT

Councilman Charles Carroll **MOVED, SECONDED** by Councilwoman Sheila Grady to adjourn the meeting at 8:08 PM. The **MOTION CARRIED UNANIMOUSLY.**


James A. Knox, Mayor


Donna Strickland, City Clerk/Finance Officer