

**CITY OF NORTHWEST  
REGULAR COUNCIL MEETING  
TUESDAY, SEPTEMBER 22, 2020  
7:00 PM**

**ASSEMBLY**

The Northwest City Council held their regular meeting on Tuesday, September 22, 2020 at 7:00 PM at 4889 Vernon Road, Northwest NC.

Present were: Mayor Pro-tem Charles Carroll, Councilwoman: Sheila Grady and Councilmen: Aaron Perkins, Haywood Miller and Michael Troy.

Absent was: James Knox, Mayor

Also present: Donna Strickland, City Clerk

**CALL TO ORDER & INVOCATION**

Mayor Pro-tem Charles Carroll called the meeting to order at 7:00 PM  
Councilman Haywood Miller gave the invocation.

**CONSENT AGENDA**

**A. FINANCE REPORT**

- **ACCOUNT BALANCES**
- **BUDGET VS ACTUAL**
- **ENCUMBERED AND UNENCUMBERED**

**B. MINUTES**

- **JANUARY 22, 2019**
- **FEBRUARY 25, 2020**
- **AUGUST 25, 2020**

Councilman Haywood Miller **MOVED, SECONDED** by Councilwoman Sheila Grady to adopt the Consent Agenda as presented. The **MOTION CARRIED UNANIMOUSLY.**

**DISCUSSION & ACTION ITEMS**

**A. AUDITOR CONTRACT**

Councilman Haywood Miller **MOVED, SECONDED** by Councilman Michael Troy to approve the Auditor Contract as presented. A copy of the contract will be placed in Exhibit Book V. The **MOTION CARRIED UNANIMOUSLY.**

**B. NC CAPITAL MANAGEMENT TRUST**

It was the **CONSENSUS** to table NC Capital Management Trust until the October 2020 meeting.

**C. INVESTMENT POLICY**

Councilman Aaron Perkins **MOVED, SECONDED** by Councilman Michael Troy to adopt the Investment Policy as presented. The Investment Policy will be placed in Exhibit Book V. The **MOTION CARRIED UNANIMOUSLY.**

**D. FMS UPDATE (ACCOUNTING SOFTWARE)**

Donna Strickland, City Clerk, stated that the implementation in training of the FMS Software will begin Wednesday, September 23rd.

**E. PLANNING UPDATE – NEW BUSINESS**

- Located: Intersection of NW Road and 74/76
- Type of Business: Convenient Store & Restaurant

Donna Strickland, City Clerk, stated that the new proposed business will be heard at the October 13<sup>th</sup> Planning Board meeting. The Planning Board meeting will begin at 6:30 PM.

**F. COMPLAINT – SHEILA VERNON**

Councilman Haywood Miller **MOVED, SECONDED** by Councilman Michael Troy to have Councilman Charles Carroll speak to Mr. Malpass, the Developer of the property located on Northwest Road. The **MOTION CARRIED UNANIMOUSLY**.

The complaint from Sheila Vernon will be placed in Exhibit Book V.

**4. LIAISON REPORTS**

*Administration*.....Councilman Haywood Miller

Councilman Miller stated that the solid waste and materials management annual report is required by G.S. 130A-309.09A. Failure to complete and submit this report could result in the City of Northwest being excluded from distributions of solid waste disposal tax proceeds.

*Annexation*.....Councilman Aaron Perkins

No report

*Park*.....Mayor James Knox

No report

*Police*.....Councilman Charles Carroll

On September 23, 11 PM thru September 24, 7 AM Census workers will be looking to identify any homeless people in the Northwest area. The Census workers will have identification cards and reflective flashlights. The Census workers vehicles will have a dashboard decal identifying them as census workers.

G.S. 143-166.41 provides for a special separation allowance for eligible law enforcement officers under the age of 62 at service retirement. The allowance is .085% times the equivalent last annual base rate of pay.

*Roads*..... Councilman Michael Troy

The Powell Bill Expenditure Report in the packet shows as of June 30, 2020 a revenue total of \$112,447. An expenditure total of \$39,530. Leaving an ending balance of \$72,000. The expenses are broken down as follows; 1. Andrew Munn – \$2,625; 2. Badland Enterprise - \$4,750; 3. Cape Fear Materials - \$13,474 & \$17,268 4. McPherson’s Acme - \$1,368.

Roadwork will begin this Thursday.

*Information Technology & Marketing*.....Councilman Aaron Perkins

- City of Northwest Sign 74/76

Working with potential new business to allow the City to place a City of Northwest sign on their premises.

*Finance*.....Councilwoman Sheila Grady

- Sales Tax Refund

The reimbursement refund for State, County, and Transit Sales and Use Taxes have been sent to the North Carolina Department of Revenue.

- LGC-203 Report


The LGC-203 report has been reported. The total cash and deposits as of 12/31/2019 was \$820,833. This amount included utility funds.

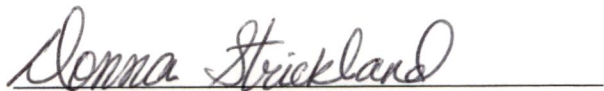
#### **PUBLIC COMMENT**

No public comment.

#### **ADJOURNMENT**

Councilwoman Sheila Grady **MOVED, SECONDED** by Councilman Haywood Miller to adjourn the meeting at 8:15 PM. The **MOTION CARRIED UNANIMOUSLY**.

  
Charles Carroll, Mayor Pro-tem

  
Donna Strickland, City Clerk/Finance Officer