

**CITY OF NORTHWEST  
REGULAR COUNCIL MEETING  
TUESDAY, JANUARY 28, 2020  
7:00 PM**

**ASSEMBLY**

The Northwest City Council held their regular meeting on Tuesday, January 28, 2020 at 7:00 PM at 4889 Vernon Road, Northwest NC.

Present were: Mayor James Knox; Councilwoman Sheila Grady and Councilmen: Charles Carroll, Aaron Perkins, Haywood Miller and Michael Troy.

Also present was: Donna Strickland, City Clerk

**CALL TO ORDER & INVOCATION**

Mayor James Knox called the meeting to order at 7:00 PM  
Councilman Haywood Miller gave the invocation.

**CONSENT AGENDA**

**A. FINANCE REPORT**

- **BANK BALANCES**

**B. UTILITY**

- **AGED BALANCE REPORT**

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to adopt the Consent Agenda as presented. The **MOTION CARRIED UNANIMOUSLY.**

**DISCUSSION & ACTION ITEMS**

**A. TRANSFER OF THE UTILITY SYSTEM TO BRUNSWICK COUNTY**

- **ASSIGNMENT OF BILL OF SALE**
- **DEED OF DEDICATION FROM NORTHWEST**
- **DEED FROM NORTHWEST**

Councilman Aaron Perkins **MOVED, SECONDED** by Councilwoman Sheila Grady to adopt the Assignment of Bill of Sale, Deed of dedication from Northwest and the Deed from Northwest. The **MOTION CARRIED UNANIMOUSLY.**

**B. UPDATE – UTILITY CONVEYANCE TO BRUNSWICK COUNTY**

Donna Strickland, City Clerk, stated that the City is still working with Brunswick County Utility Department to make as smooth of a transition as possible for our utility customers.

**C. RESOLUTION**

- **BRUNSWICK COUNTY COMPREHENSIVE LAND USE PLAN &  
BRUNSWICK COUNTY PARKS AND RECREATION  
COMPREHENSIVE MASTER PLAN PROJECT RESOLUTION**

Councilman Aaron Perkins **MOVED, SECONDED** by Councilman Haywood Miller to approve the Resolution – Brunswick County Comprehensive Land Use Plan & Brunswick

County Parks and Recreation Comprehensive Master Plan Project Resolution. The **MOTION CARRIED UNANIMOUSLY.**

**D. NORTHWEST COMMUNITY LODGE FIRE INSPECTION**

Donna Strickland, City Clerk, stated that the Community Lodge fire inspection went well for the City.

**E. MOSQUITO CONTROL PROGRAM**

Donna Strickland, City Clerk, stated that there were no chemicals purchased for the control of mosquitos. Mrs. Strickland stated that we had no expenses to ask for reimbursement on. Councilman Carroll stated that there had not been as many mosquitos this past year, so we did not have as much spraying.

**F. ROADSIDE CLEANUP**

Donna Strickland, City Clerk, stated that the maintenance person for the City will keep an eye out for trash on the City streets.

**G. AUDIT CONTRACT**

Councilman Haywood Miller **MOVED, SECONDED** by Councilman Charles Carroll to adopt the amended auditor contract. The **MOTION CARRIED UNANIMOUSLY.**

The amended auditor contract will be placed in Exhibit Book V.

**H. Mayor Pro-tem**

Mayor Knox stated that Council needs to elect a Mayor Pro-tem.

Councilman Aaron Perkins **MOVED, SECONDED** by Councilman Haywood Miller to nominate Charles Carroll as the Mayor Pro-tem. The **MOTION CARRIED UNANIMOUSLY.**

Mayor Knox asked if there were any other nominations. No other nomination.

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Councilman Haywood Miller **MOVED, SECONDED** by Councilwoman Sheila Grady to close the nominations. The **MOTION CARRIED UNANIMOUSLY.**

With no further nominations Councilman Charles Carroll is Mayor Pro-tem.

Mayor Knox appointed the following duties to Council.

Administration – Councilman Miller

Annexation, Information Technology & Marketing – Councilman Perkins

Police – Councilman Carroll

Roads – Councilman Troy

Finance & Emergency Preparedness – Councilwoman Grady

Park – Mayor Knox

**4. LIAISON REPORTS**

*Administration*.....Councilman Haywood Miller  
Nothing additional

*Annexation*.....Councilman Aaron Perkins  
No report

*Park*.....Mayor James Knox  
No report

*Police*.....Councilman Charles Carroll  
Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to adopt the Police report as presented. The **MOTION CARRIED UNANIMOUSLY.**

*Roads*..... Councilman Michael Troy  
Donna Strickland, City Clerk, stated that the Powell Bill map must be redone this year. She also stated that with GIS mapping roads will be updated and Withersravenel is the firm that will be providing us the map and the required information concerning the roads.

Councilman Miller stated that he has received numerous complaints on the conditions of the roads.

Councilman Carroll stated that when the rocks are put on the roads, they need to be wet and then tamped down.

*Sewer*.....Councilman Aaron Perkins  
No report


*Water*.....Councilwoman Sheila Grady  
No report

**PUBLIC COMMENT**

Vinnie Corbett stated that she felt like Council could help people more. She also stated that, Councilman Perkins and the City Clerk helped the citizens more than anyone else.

**ADJOURNMENT**

Councilwoman Sheila Grady **MOVED, SECONDED** by Councilman Charles Carroll to adjourn the meeting at 8:16 PM. The **MOTION CARRIED UNANIMOUSLY.**

  
James A. Knox, Mayor

  
Donna Strickland, City Clerk/Finance Officer