

**CITY OF NORTHWEST
REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 26, 2019
7:00 PM**

ASSEMBLY

The Northwest City Council held their regular meeting on Tuesday, November 26, 2019 at 7:00 PM, at Northwest City Hall, 4889 Vernon Road.

Present were: Mayor James Knox; Councilmen: Charles Carroll, Michael Troy, Aaron Perkins, Haywood Miller, and Councilwoman Sheila Grady

Also present were: Donna Strickland, City Clerk

CALL TO ORDER & INVOCATION

Mayor Knox called the meeting to order at 7:00 PM.

Councilman Haywood Miller gave the invocation.

CONSENT AGENDA

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to approve the Consent Agenda as presented. The **MOTION CARRIED UNANIMOUSLY**.

DISCUSSION & ACTION ITEMS

A. FEMA FLOOD INSURANCE STUDY & FLOOD INSURANCE RATE MAPS

• PRESENTATION BY JOHN SHIRK – FLOOD PLAIN ADMINISTRATOR

To remain in good standing with FEMA and the National Flood Insurance Program (NFIP), the City of Northwest is required to adopt the FEMA Flood Insurance Study and associated Flood Insurance Rate Maps (FIRM) a new Flood Damage Prevention Ordinance should be adopted by December 6, 2019. Periodically, Flood Insurance Studies and Flood Insurance Rate Maps as well as requirements for Flood Damage Prevention Ordinances are updated and municipalities must adhere to these changes to remain in good standing. The last Flood Damage Prevention Ordinance for the City of Northwest was adopted in June of 2006. On November 4, 2019, a contract with Brunswick County received final approval for the administration of floodplain management. John Shirk, will be responsible for administering the proposed Flood Damage Prevention Ordinance. The proposed Ordinance will be housed within Article 7 of the recently adopted Northwest Unified Development Ordinance and includes auto-adoption language to automatically adopt future map panels and insurance studies after January 1st of 2020. On October 8, 2019, the Northwest Planning Board recommended adoption of the FEMA Flood Insurance Study and associated Flood Insurance Rate Maps. At this time, there was no consistency statement adopted with the recommendation. On November 12, the Planning Board adopted a consistency statement for the previously recommended adoption of the FEMA Flood Insurance Study and Flood Insurance Rate Maps.

The Planning Board recommends adoption and finds that the proposed adoption of the FEMA Flood Insurance Study and Flood Insurance rate Maps is consistent with the comprehensive plan's goal of natural hazard reduction by conserving and maintaining flood plains for their natural storm protection. The Planning Board also finds that the proposed

adoption is reasonable and in the public interest because it will promote public health, safety, and general welfare in the community by establishing provisions to minimize public and private losses due to flood conditions within flood prone areas. This action will allow Northwest to remain in good standing with the National Flood Insurance Program.

- **OPEN PUBLIC HEARING**

Councilman Charles Carroll **MOVED, SECONDED** by Councilwoman Sheila Grady to open the Public Hearing at 7:10 PM. The **MOTION CARRIED UNANIMOUSLY**.

Faye Burckhalter stated that it would be nice to have maps available for the public showing the entire city and the elevations.

- **CLOSE PUBLIC HEARING**

Councilwoman Sheila Grady **MOVED, SECONDED** by Councilman Haywood Miller to close the Public Hearing at 7:12 PM. The **MOTION CARRIED UNANIMOUSLY**.

- **ADOPT ORDINANCE NO. NWZ-19-04**

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to adopt Ordinance No. NWZ-19-04 as presented. The **MOTION CARRIED UNANIMOUSLY**.

Ordinance No. NWZ-19-04 will be in the Ordinance Book.

- **ADOPT CONSISTENCY STATEMENT**

Councilman Haywood Miller **MOVED, SECONDED** by Councilwoman Sheila Grady to adopt the Consistency Statement as presented and read. The **MOTION CARRIED UNANIMOUSLY**.

A copy of the of the Consistency Statement will be placed in Exhibit Book V.

B. FLOOD DAMAGE PREVENTION ORDINANCE

- **PRESENTATION BY JOHN SHIRK**

To remain in good standing with FEMA and the National Flood Insurance Program (NFIP), the City of Northwest is required to adopt the FEMA Flood Insurance Study and associated Flood Insurance Rate Maps (FIRM). A new Flood Damage Prevention Ordinance should be adopted by December 6, 2019. Periodically, Flood Insurance Studies and Flood Insurance Rate Maps as well as requirements for Flood Damage Prevention Ordinances are updated and municipalities must adhere to these changes to remain in good standing. The last Flood Damage Prevention Ordinance for the City of Northwest was adopted in June of 2006. On November 4, 2019, a contract with Brunswick County received final approval for the administration of floodplain management. John Shirk, will be responsible for administering the proposed Flood Damage Prevention Ordinance. The proposed Ordinance will be housed within Article 7 of the recently adopted Northwest Unified Development Ordinance and includes auto-adoption language to automatically adopt future map panels and insurance studies after January 1st of 2020. On October 8, 2019, the Northwest Planning Board recommended adoption of the FEMA Flood Insurance Study and associated Flood Insurance Rate Maps. At this time there was no consistency statement adopted with the recommendation. On November 12, the Planning

Board adopted a consistency statement for the previously recommended adoption of the FEMA Flood Insurance Study and Flood Insurance Rate Maps.

The Planning Board recommends adoption and finds that the proposed adoption of the Flood Damage Prevention Ordinance is consistent with the comprehensive plan's goal of natural hazard reduction by conserving and maintaining flood plains for their natural storm protection. The Planning Board also finds that the proposed adoption is reasonable and in the public interest because it will promote public health, safety, and general welfare in the community by establishing provisions to minimize public and private losses due to flood conditions within flood prone areas. This action will allow Northwest to remain in good standing with the National Flood Insurance Program.

- **OPEN PUBLIC HEARING**

Councilman Charles Carroll **MOVED, SECONDED** by Councilwoman Sheila Grady to open the Public Hearing at 7:26 PM. The **MOTION CARRIED UNANIMOUSLY**.

No public comment.

No public comment.

No public comment.

- **CLOSE PUBLIC HEARING**

Councilwoman Sheila Grady **MOVED, SECONDED** by Councilman Haywood Miller to close the Public Hearing at 7:45 PM. The **MOTION CARRIED UNANIMOUSLY**.

- **ADOPT ORDINANCE NO. NWUDO-19-2**

Councilman Charles Carroll **MOVED, SECONDED** by Councilwoman Sheila Grady to adopt Ordinance No. NWUDO-19-2 as presented. The **MOTION CARRIED UNANIMOUSLY**

A copy of the Ordinance will be in the Ordinance book.

- **ADOPT CONSISTENCY STATEMENT**

Councilwoman Sheila Grady **MOVED, SECONDED** by Councilman Charles Carroll to adopt the Consistency Statement as presented and read. The **MOTION CARRIED UNANIMOUSLY**.

A copy of the of the Consistency Statement will be placed in Exhibit Book V.

C. UPDATE – UTILITY CONVEYANCE TO BRUNSWICK COUNTY

Donna Strickland, City Clerk, gave the following update to Mayor and Council:

The City of Northwest held three public informational meetings. The purpose of the meetings was to provide as much information as possible to the City's utility customers about Brunswick County Public Utilities providing water & sewer services within the City of Northwest, beginning January 1, 2020.

Brunswick County has paid off the USDA Loan as of 11/22/2019.

The City's Duke Power and AT&T bills at our lift & pump station are being switched to Brunswick County Utilities.

The City's staff has been working with Brunswick County, to make sure we have a smooth transition.

The City of Northwest will do their last reading on December 31, 2019. Those bills will be due on January 20, 2020. The payments collected for this billing will be paid to Brunswick County.

D. RESCHEDULE DECEMBER 24, 2019 REGULAR COUNCIL MEETING TO DECEMBER 17, 2019

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to reschedule the December 24, 2019 Regular Council Meeting to December 17, 2019 at which time the swearing in will take place and then after meeting we will gather for a repass. The **MOTION CARRIED UNANIMOUSLY.**

E. SURPLUS CITY DUMP TRUCK

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to sell the City's dump truck to the highest bidder, starting a minimum of \$500.00. The **MOTION CARRIED UNANIMOUSLY.**

F. SET REGULAR & AGENDA COUNCIL MEETING DATES

Councilman Aaron Perkins **MOVED, SECONDED** by Councilwoman Sheila Grady to adopt the regular and agenda meeting dates as presented. The **MOTION CARRIED UNANIMOUSLY.**

G. SET SPECIAL MEETING FOR:

• **ORGANIZATION REVIEW**

- **SUGGESTED DATE: DECEMBER 12, (THURSDAY)
AT 6:30 PM**

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to table this item to another date and time. The **MOTION CARRIED UNANIMOUSLY.**

4. LIAISON REPORTS

• **Administration**

Councilman Miller

Councilman Haywood Miller stated that Mr. Barkley, the seasonal worker, last day was November 22, 2019.

• **Annexation**

Councilman Perkins

Nothing to report.

• **Park**

Mayor Knox

Nothing to report.

- *Police*

It was the Consensus of Council to adopt the Police Report.

Councilman Carroll

- *Roads*

Nothing to report.

Councilman Troy

- *Sewer*

Nothing to report.

Councilman Perkins

- *Water*

Staff is continuing to work on delinquent accounts.

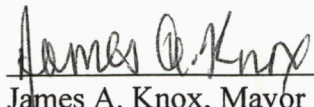
Councilwoman Grady

PUBLIC COMMENT

None

ADJOURNMENT

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to adjourn the meeting at 8:17 PM. The **MOTION CARRIED UNANIMOUSLY.**



James A. Knox, Mayor



Donna Strickland, City Clerk/Finance Officer