

**CITY OF NORTHWEST
REGULAR COUNCIL MEETING
TUESDAY, MAY 28, 2019
7:00 PM**

ASSEMBLY

The Northwest City Council held their regular meeting on Tuesday, May 28, 2019 at 7:00 PM, at Northwest City Hall, 4889 Vernon Road.

Present were: James Knox, Mayor; Councilmen: Charles Carroll, Haywood Miller, Michael Troy and Councilwoman Sheila Grady

Also present was: Donna Strickland, City Clerk

CALL TO ORDER & INVOCATION

Mayor Knox called the meeting to order at 7:00 PM.

Councilman Haywood Miller gave the invocation.

CONSENT AGENDA

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to approve the Consent Agenda as presented. The **MOTION CARRIED UNANIMOUSLY.**

DISCUSSION & ACTION ITEMS

A. WATER CONSERVATION MEASURES

Donna Strickland, City Clerk, stated that on May 26, 2019 John Nichols, Director of Brunswick County Public Utilities, issued an advisory on water conservation. The advisory that was issued was for the Memorial Day Holiday - long weekend. Mrs. Strickland informed Council that on Tuesday, May 27, Brunswick County will consider instituting water conservation measures until further notice. If there are water conservation measures implemented, then as a wholesale customer of Brunswick County, the City of Northwest will have to institute similar measures.

B. AUDIT CONTRACT ADDENDUM FY 17-18

Donna Strickland, City Clerk, stated that Council has already adopted the FY 17-18 audit contract with a due date of October 31, 2018. However, there needs to be an addendum showing that the date needs to be changed to June 15, 2019 to make the contract binding.

Councilman Charles Carroll **MOVED, SECONDED** by Councilwoman Sheila Grady to authorize the addendum to the FY 17-18 audit contract. The **MOTION CARRIED UNANIMOUSLY.**

C. AUDIT CONTRACT FY 18-19

Donna Strickland, City Clerk, stated when Council chose and approved the Auditing Firm of S. Preston Douglas & Associates, LLP it was approved for three years. However, each year we must adopt a separate contract for each fiscal year.

Councilman Charles Carroll **MOVED, SECONDED** by Councilwoman Sheila Grady to adopt the FY 18-19 audit contract with S. Preston Douglas and Associates LLP. The **MOTION CARRIED UNANIMOUSLY.**

D. BUDGET

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to set the Budget Public Hearing as June 13, 2019 at 7:00 PM or shortly thereafter.

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to rescind the motion. The **MOTION CARRIED UNANIMOUSLY.**

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to set the Budget Public Hearing as June 11, 2019. The **MOTION CARRIED UNANIMOUSLY.**

E. ADOPT THE REVISED FY 2019-2020 BUDGET CALENDAR

Donna Strickland, City Clerk, stated that there are two revisions to the budget calendar. Mrs. Strickland stated that the first is to change the date of May 28th to May 31st as the date the Finance Officer will present the budget to City Council. She also stated that the second revision is to change the public hearing for the budget from June 25, 2019 to June 11, 2019.

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Aaron Perkins to change the date the budget is presented to Council from May 28, 2019 to May 31, 2019 and change the public hearing for the budget from June 25, 2019 to June 11, 2019. The **MOTION CARRIED UNANIMOUSLY.**

F. HURRICANE FLORENCE UPDATE

Donna Strickland, City Clerk, stated that there are three categories that the city will be reimbursed from FEMA due to Hurricane Florence. She stated that the first Category is (A) which is for debris removal. The second is (B) which covers emergency protective measures such as force account labor, equipment, materials, and contracts for emergency protective measures to provide an emergency operations center and mosquito abatement. The third is (Z) which covers a portion of the City Clerk's salary in which time was spent on administration cost due to Hurricane Florence.

Councilman Aaron Perkins **MOVED, SECONDED** by Councilman Miller to accept the Hurricane Florence update. The **MOTION CARRIED UNANIMOUSLY.**

G. APPOINT AN ALTERNATE TO THE PLANNING BOARD

Councilman Charles Carroll **MOVED, SECONDED** by Councilwoman Sheila Grady to appoint Edward Barkley as an alternate member to the Planning Board. The **MOTION CARRIED UNANIMOUSLY.**

H. REGULATION OF FIREARMS AND OTHER WEAPONS WITHIN THE CITY OF NORTHWEST

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to table this item to a later date and time. The **MOTION CARRIED UNANIMOUSLY.**

4. LIAISON REPORTS

- *Administration* *Councilman Miller*
No Report
- *Annexation* *Councilman Perkins*
No Report
- *Park* *Mayor Knox*
No Report
- *Police* *Councilman Carroll*
No Police Report
- *Roads* *Councilman Troy*
Nothing additional to add
- *Sewer* *Councilman Perkins*
No Report
- *Water* *Councilwoman Grady*
No Report

PUBLIC COMMENT

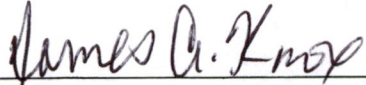
Robin Robinson stated that Robinson Trail needs more work since Hurricane Florence.

Mayor Knox asked Edward Barkley, Maintenance Worker, to turn off the outdoor lights tomorrow on the Lodge.

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Haywood Miller to replace the material around the playground to a certified hardwood chip. The **MOTION CARRIED UNANIMOUSLY.**

ADJOURNMENT

Councilman Charles Carroll **MOVED, SECONDED** by Councilman Aaron Perkins to adjourn the meeting at 7:45 PM. The **MOTION CARRIED UNANIMOUSLY.**



James A. Knox, Mayor



Donna Strickland, City Clerk/Finance Officer