

NORTHWEST CITY COUNCIL  
SPECIAL COUNCIL MEETING  
MONDAY, FEBRUARY 25, 2019  
7:00 PM

**ASSEMBLY**

The Northwest City Council held their special meeting on Monday, February 25, 2019, at 7:00 PM at Northwest City Hall located at 4889 Vernon Road.

Present were James Knox, Mayor; Councilmen: Charles Carroll, Aaron Perkins, Michael Troy, and Councilwoman Sheila Grady.

Absent was: Councilman Haywood Miller

Also present was: Donna Strickland City Clerk/Finance Officer

**CALL TO ORDER & INVOCATION**

Mayor Knox called the meeting to order.

Councilman Michael Troy gave the invocation.

**DISCUSSION & ACTION ITEMS:**

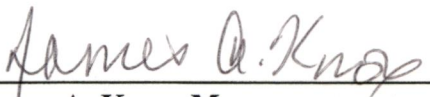
**CITIZEN REQUEST RESPONSE TIME PROCESS AND POLICIES FOR ISSUES NOW AND IN THE FUTURE**

After discussion,

Councilman Aaron Perkins **MOVED, SECONDED** by Councilman Charles Carroll to put in place a policy and procedure process for citizen requests and complaints, the anticipated response and time for each and shall be presented to Council at their next regular Council meeting. The **MOTION CARRIED UNANIMOUSLY.**

**ADJOURNMENT**

Councilman Charles Carroll **MOVED, SECONDED** by Councilwoman Sheila Grady, to adjourn the Council meeting at 8:36 PM. The **MOTION CARRIED UNANIMOUSLY.**

  
James A. Knox, Mayor

  
Donna Strickland, City Clerk

